Minutes of the Annual Meeting of Woodford Parish Council held on Tuesday 20th June 2023 in the Schoolroom of the Baptist Church, Rose Terrace, commencing at 7.30pm

1. **Present:**
	1. Councillors: Mr G Banham, (chair), Mr N Chapman, Mrs A Fothergill, Mrs J Hathaway, Mr M Hurst, Mr D Sharples, Mr C Swiecicki, Mr I Vaughan, Mr M Vaughan.
	2. PCSO C Burrows, Cllr D Maxwell (NNC), Mr P T Bird (Clerk).
2. **Apologies for absence:**
	1. Mrs C Hughes, Mrs S O’Donnell.
3. **Minutes of Annual Parish Meeting:**
	1. The minutes of the Annual Parish Meeting were agreed as a true record and were signed by the chairman. To be ratified at the Annual Parish Meeting 2024.
4. **Minutes of Annual Parish Council Meeting:**
	1. The minutes of the Annual Parish Council Meeting having been circulated were agreed as a true record and were signed by the Chairman.
5. **Public Participation:**
	1. **Police.** The Chairman welcomed PCSO Burrows, who elaborated on Woodford crime statistics since January, speeding issues and future crime initiatives. He answered various concerns raised by councillors. The PCSO suggested that all crimes however small should be reported as Community policing was statistically driven. The Local Identified Priorities would focus on ASB, road safety and drug related crimes. Lastly the PCSO asked whether there was accommodation he could use for a monthly “surgery”. Clerk asked to contact the Reading Room secretary.
	2. **Cllr D Maxwell NNC.** The councillor drew attention to the fact additional funding had been made available to the Police. Mrs Maxwell praised the efforts of the Sports Club with their organisation of the vintage festival, saying it was a great credit to the village. Lastly, she advised there was no update with regard to the recent Planning Appeal**.**
	3. **Electors.** None.
6. **Matters arising from the minutes:**
	1. **Waste Recycling Site – Generals Corner.** Response had been circulated to councillors and submitted to NNC.
	2. **Kettering Energy Park.** The Clerks response had been circulated to councillors and submitted to NNC.
	3. **Visit of Fair.** The fair had confirmed their visit and would be providing posters for advertising.
7. **Planning Matters:**
	1. **Planning Decisions:**
		1. Twywell Station NE/23/00421 First floor porch extension. **Refused.** Not conducive to the street scene
		2. DeCapel House - Tree works – NE/23/00184/TPO – **Permitted**
		3. 16 Church St – Tree works - NE/22/01567/TPO- **Permitted**
	2. **New Planning Application(s):**
		1. None.
	3. **Other Planning Matters:**
		1. Councillors agreed that no further comments would be made by the Parish Council at the forthcoming Thrapston Road planning appeal. It was agreed all valid points had already been made in written representations
8. **New Correspondence / Clerk’s announcements:**
	1. **Use of Village Green**. A request to use the village green had been received following the success of the Coronation party. A fun afternoon would be held on 22nd July and enhanced lights switch on, first Saturday of December. Approval was given with the usual provisions.
	2. **Noise from Dukes Arms**. A letter of complaint from a Church Street resident, re the Sunday afternoon music emanating from the Dukes Arms was read out. The Clerk had already responded advising what steps the resident must take for North Northants Council to act.
	3. **Kettering Energy Park**. A letter from a pressure group fighting the Kettering Energy Park proposals requesting 15 minutes of council time was read out. Agreed that they be invited to make a presentation at 7.15pm prior to the July meeting.
	A meeting was also proposed in Great Addington on 11 July. Mr M Vaughan agreed to attend on behalf of the Parish Council.
9. **Accounts For Payment:**

Balance end of May 2023 **£29,805.53**

**Less**

2506 Replacement Cheque for 2504 (incorrect payee)

2507 Mr P Bird Clerk (61hrs 30 minutes) £425.00

2508 Mrs D Bosworth Litter Picker (10 hrs) £97.20

2509 R&G Verge Cutting £435.90

2510 Wicksteed Leisure £591.36

2511 Mr D Cullum (Green Maintenance) £198.40

2512 HMRC Income Tax (PAYE) £120.20

DD97 Yu Energy £44.92

DD98 Yu Energy £402.72

 £2,315.70 **£27,489.73**

It was resolved that these invoices be approved for payment

**To Approve Internal Auditors Statement**

* 1. The Internal Auditors Certificate had been completed. No matters were raised.
1. **To Approve Statements of Governance**
	1. Councillors approved the statements of governance with the exception of statement, due to the notice of inspection being published one day too early last summer.
2. **To Approve Statement of Accounts**
	1. Councillors approved the figures within the Return, and it was resolved that the Chairman countersign the Return already signed by RFO.
3. **To discuss and approve if appropriate the upgrading of remaining street lamps**
	1. Seven lamps were noted to be outstanding and it was agreed that an order now be placed to have them upgraded in time for the winter at a cost of £640 each. This would conclude the upgrading of all lamps in the village.
4. **To consider refreshments should be provided at Council Meetings**
	1. Following a vote as to whether refreshments should be provided it was agreed that the status quo would prevail (Vote 8-1). Individual councillors could bring their own water if they so desired.
5. **JAG Report**
	1. Mr M Vaughan reported the meeting had agreed the unchanged Local Identified Priorities.
6. **Playing Field Report**
	1. Mr Chapman advised he now had the paint for the playground and had started preparing the equipment for painting.
7. **Other Business for future meetings**
	1. State of The Leys was mentioned, Chairman to contact Drayton Estate.

There being no further business the Chairman closed the meeting at 8.50pm.

Signed Date