

WOODFORD PARISH COUNCIL

All correspondence should be addressed to:

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Chairman: Mr P J Bird JP
Vice Chair: Mr I B Vaughan

Our Ref:

Your Ref:

Date: 17th July 2020

To: All Parish Councillors
District Councillor D Hughes
County Councillor S Hughes
Electors of the Parish

Dear Sir / Madam

Notice of Parish Council Meeting

I hereby give you notice that the Annual Meeting of the Parish Council will be on **Tuesday 21st July** in the **Schoolroom** of the Baptist Church, Rose Terrace commencing at **7.30pm**.

Please see email of 16th July for attendance details

Councillors are reminded that should they have an interest in any item on the agenda listed below or as announced by the chairman, the interest should be declared when the item is reached.

Yours faithfully



Paul T Bird
Clerk

Agenda

- 1) To receive Apologies for Absence
- 2) To consider the accuracy of minutes of last Parish Council Meeting
- 3) To receive a Police / JAG Report (If in attendance)
- 4) To consider any comments from Cllr Dudley Hughes (ENC)
- 5) To consider any comments from Cllr Sylvia Hughes (NCC)
- 6) To consider statements / questions from members of the public
- 7) To consider Matters Arising from the minutes and notes from subsequent months (enclosed)
- 8) Election of Chair
- 9) Election of Vice Chair
- 10) To consider Planning Matters and any related correspondence
- 11) To consider New Correspondence
- 12) To review finances and approve accounts for payment
- 13) To agree Accounting Statement of Governance) enclosed
- 14) To agree Accounting Statement of income and Expenditure (audited) enclosed
- 15) To discuss the Pay Review for Litter Picker, Groundsman and Clerk
- 16) To agree maintenance of Telephone kiosk
- 17) Consider Request for "Dog Bin" near 36 Church Street
- 18) Comments from Highways Warden
- 19) Comments from Playing Field Representative
- 20) To discuss potential need for a meeting in August and whether any further matters can be delegated to the Chair / Vice Chair
- 21) Any Other **URGENT** Business (**Please notify the Clerk before the meeting commences**)