

**Minutes of a meeting of Woodford Parish Council held on Tuesday 15<sup>th</sup> April 2014 in the vestry of the Baptist Church, Rose Terrace, commencing at 7.30pm**

- Present:** Mr P J Bird (chair), Mr R Briggs, Mr C Burt, Mr N Chapman, Mr M Hackney, Mr M Hurst, Mr J Mead, Mr B Mearns, Mr D Sharples, Mr I Vaughan, Mr M Vaughan.
- In attendance:** Mr P T Bird (Clerk).
- Apologies for absence:** Mrs Cooke, Mrs Robinson, Cllr D Hughes (ENC), Cllr S Hughes (NCC), Police.
- Minutes of last meeting:** The minutes of the March Parish Council meeting having been circulated, were proposed by Mr Briggs, seconded by Mr Chapman, and agreed as a true record by those present. It was unanimously agreed that the Chairman sign them as such.
- Police Report:**
- 1: A Police Officer was not present. The Clerk reported that there were four reported incidents during March taking the total to 40 incidents in the year 14 of which were thefts from motor vehicles.
  - 2: **Forthcoming JAG meeting.** The Clerk was asked to raise anti social behaviour at the playground, shooting in the shrubbery and motorcycle nuisance in the shrubbery and surrounding areas.
- Comments from Electors:**
- 3: No members of the electorate were present.
- Cllr S Hughes' (NCC) Comments:**
- 4: Cllr S Hughes was not present.
- Cllr D Hughes' (ENC) Comments:**
- 5: Cllr D Hughes was not present.
- Village Plan Group:**
- 6: Mr Mead reported the plan was still being compiled and a copy would be issued to Parish Councillors before the next meeting.
- Matters arising from the minutes:**
- 7: **War Memorial.** The Clerk reported that there had been an error in the figures circulated at the previous meeting for the War Memorial renovation and the lowest figure had been understated. The additional quotation for water and a generator had now been supplied by the (same) company and their quotation was still the cheapest by £105 and also included cleaning (the next highest quotation omitted this cost). Due to the aforementioned error an order had not been placed with the company. Mr Sharples proposed and Mr Hackney seconded – all in agreement - that the order should still be placed with Underwood and Weston. The Clerk said he had been advised to apply to the War Memorial Trust for assistance with the cost of the project and had submitted a “pre-application” bid for funding. However, if successful the whole process could take up to three months to secure the funding and one of the conditions was that work should not start beforehand.
  - 8: **Development at Islip Furnace Site.** The Clerk’s letter to ENC regarding the council’s views on changes in planning conditions was read out.
  - 9: **Centrebus Service 16.** A response was to hand form the Commercial director of Centrebus conceding that Woodford should perhaps have remained a timed stop in preference to Islip. Changes to the licence (which govern the route and timings etc) and printed timetables were costly so any changes would be incorporated in the next substantive amendment.
  - 10: **Rose Cottage Nursing Home signs.** The manager of the care home had written asking for the Council’s views on the erection of signs on the village

green for the direction of emergency service vehicles to Rose Cottage. Councillors asked the Clerk to respond that the Council had no objections, however, the signs should be obvious to traffic travelling down the High Street and also from Addington Road, and that the “village Only” sign post near Daventry Farm might be an appropriate location, additionally, the owner should discuss the matter with East Northants Council (as a planning matter) and also with NCC Highways (MGWSP) for a Highways perspective.

**Planning Issues:**

- 11: Plans commented upon since last meeting  
 a) No planning matters had been received since the last meeting.
- 12: East Northamptonshire Council Decisions  
 a) None
- 13: New Planning Applications  
 a) None
- 14: Other Planning Matters  
 a) An invitation from the developers of the **Islip Furnace Site** had been received inviting all councillors to a briefing at 5.00pm on Thursday 17<sup>th</sup> April at ENC offices.

**New Correspondence:**

- 15: **Crop Spraying.** Drayton Estate had written advising when spraying would take place on their land during the spring / early summer.
- 16: **Dog Fouling- Alledge Drive.** A complaint about the amount of dog fouling in Alledge Drive had been received from Ms Cleave. The Clerk reported he had advised the dog warden at ENC and had received new warning stickers to put on lamp posts in the area which had been carried out. Additionally Ms Cleave had been advised of the action taken.

**Finance:****Account balances brought forward**

Current Account	£1,843.99
High Interest Account	£3,302.35
Plus	<u>£5,146.34</u>
Plus Interest (December 2013/March 2014)	0.82
Peppercorn Rent WWMC (January 2014)	<u>1.00</u>

**Balance as at 31 March 2014****£5,148.16****Less**

878 Mr P Bird Clerk Salary	£216.00	
879 Mrs D Bosworth Litter Picking	£99.76	
880 Mr D Cullum Grass Cutting	£92.20	
881 Mr D Cullum Fuel	£27.73	
882 E.on Energy (1/4 maintenance)	£306.49	
883 The Broker Network (Came & Co Insurance)	£500.95	
884 E.on Energy Lighting Power	£224.83	£1,467.96
<b>Balance Carried forward</b>		<u><b>£3,680.20</b></u>

- 17: Mr Chapman proposed, Mr I Vaughan seconded, and it was unanimously agreed that the above accounts be settled.

**Appointment of Auditor:**

- 18: Mr M Vaughan proposed, seconded by Mr Hackney and agreed by all that Mrs S Davies should be approached to carry out the internal audit of the Council's Accounts for year ending March 2014.

- Community Right To Bid:** 19: Councillors discussed the opportunity to bid as a Community Group for the Prince of Wales. Concern was raised that the time frame to discuss the matter was short and that there was no apparent evidence that the property was actually up for sale. It was agreed that there was little scope to change the use of the building for Community ventures, and the only potential community use would be to retain the property as a licensed premises. The Clerk reminded councillors that the deadline of 25<sup>th</sup> April was to issue an intention to submit a bid (a further six months would be allowed to compile the bid and raise the funding). However, following lengthy debate, Councillors unanimously agreed not pursue the matter. The Clerk was asked to write to East Northants Council to confirm the decision.
- CCTV provision at the Playground** 20: The Clerk advised Councillors that research had revealed that the installation of CCTV in a public area would require (amongst a number of requirements) the Council to meet the human Rights Act, Data Protection Act and the Regulation of Investigatory Powers Act, in order to obtain a three year licence to install a camera. The person operating the scheme would also be required to attending a recognised training course covering all aspects of the (legal) administration of a CCTV scheme. The camera would also need a power supply, and a method of relaying the data to be viewed. Councillors agreed that introducing a scheme would be complex, but it may be possible to install a camera linked to an existing scheme. The Clerk would follow up with the Community Safety Officer at ENC.
- Future Attendance at Playing Field Committee Meetings:** 21: Mr Mead queried the representation of the Parish Council on the Playing Field Committee (The committee which is responsible for the upkeep and use of the playing fields). Mr M Vaughan said that he no longer had an interest in the matter and Mr Chapman volunteered to take on the role. With no other nominations the Council agreed that Mr Chapman should take the role until the Annual Parish Council Meeting in May 2015, when a new Council would be formed.
- Any other Business:** 22: New BT “fibre cabinets” had been installed in the High Street and Mill Road. These would provide a faster broadband service in the near future.

There being no other business the Chairman declared the meeting closed at 8.55pm.

Signed

P J Bird

Dated 20 May 2014