

**Minutes of a meeting of Woodford Parish Council held on Tuesday 19th May 2015 in the vestry of the Baptist Church, Rose Terrace, commencing at 7.30pm**

- Present:** Mr P Bird (chair), Mr N Chapman, Mr M Hackney, Mr M Hurst, Mr B Mearns, Mrs S Robinson, Mr D Sharples, Mr D Stevens, Mr I Vaughan, Mr M Vaughan.
- The aforementioned signed their declarations of office, duly witnessed by the Clerk. Declarations of Interest were received for forwarding to ENC.
- In attendance:** Mrs Fothergill, Mrs Hathaway. Mr P T Bird (Clerk)
- Apologies for absence:** Mr J Mead, Police, Cllr D Hughes (ENC) and Cllr S Hughes (NCC)
- Minutes of last meeting:** The minutes of the April Parish Council meeting having been circulated, were agreed as a true record by those present. It was unanimously agreed that the Chairman sign them as such.
- Police Report:**
- 1: The Clerk had written to the local sergeant and inspector inviting them to attend a Parish Council meeting in either June or July to discuss the increase in crime in Woodford, and reduction in policing resources. The Police had opted to attend in July
  - 2: April Crime related to three burglary non dwelling, one attempted burglary non dwelling, one act of criminal damage and one of rape (not a random attack)
  - 3: No members of the electorate were present.
  - 4: Cllr Hughes was not present
  - 5: Cllr Hughes was not present
  - 6: **Visit to Islip Furnace Site.** This had been arranged for 4pm on the following day.
  - 7: **Power for street lighting.** Five prices were presented to Councillors for consideration. Mr Sharples proposed, Mr M Vaughan seconded that Opus Energy be approached to provide a service for street lighting power for 12months.
  - 8: **Defibrillator.** The Clerk's letter to the Medical Centre regarding the provision of a defibrillator in the village was read out. No response had been received.
  - 9: **Accident General's Corner.** The Clerk's letter to NCC Highways regarding the accident on 10<sup>th</sup> April at the junction with A510 was read out. A response had not yet been received.
  - 10: **Listing of War Memorial.** The Clerk's letter to English Heritage commenting that the Council had no objection to the listing of the memorial so long as it did not preclude the improvements of areas surrounding the monument. EH had responded that the listing of the memorial would relate to the structure only. The surrounding area would be covered by the regulations relating to the Conservation Area status of the village greens.
  - 11: **Land Rear of Prince of Wales.** The Clerk's response was summarised.
  - 12: **Thrapston Town Band.** The Dukes Arms had agreed to host this event on Sunday 12<sup>th</sup> July.
  - 13: Nominations for the position of Chair were sought and Mr Bird was proposed by Mrs Robinson, seconded by Mr Sharples and with all Councillors present being in favour, and Mr Bird being willing, he was duly elected as chairman for the forthcoming year.
  - 14: Nominations for the position of vice chairman were sought and Mrs Robinson proposed Mr Ivor Vaughan be elected as Vice Chair. This was seconded by Mr Hurst and all were in agreement. Mr Vaughan being willing was duly elected as Vice Chairman.
- Election of Chairman:**
- Election of Vice Chairman:**

- Appointment of two representatives to General Charity:** 15: Two representatives were required for the positions of Charity Trustees on the Woodford General Charity. Mr Sharples proposed, Mr I Vaughan seconded that Mr M Vaughan and Mrs Robinson continue in this role. All in agreement.
- Appointment of two representatives to General Charity (Temperance Hall):** 16: Two representatives were required for positions on the Woodford General Charity (Temperance Hall) Mr Sharples proposed Mr M Vaughan and Mr M Hackney continue in this role. Mrs Robinson seconded the proposal and all were in agreement.
- Appoint a Playing Field Management Committee representative:** 17: Mr N Chapman volunteered to continue in this role and there being no objections, he was duly appointed.
- Appoint a Police Joint Action Group (JAG) representative:** 18: The Clerk had attended on behalf of the Council but advised the role should really be fulfilled by a Councillor. Mr M Vaughan volunteered and there being no others interested was duly appointed. The Clerk was asked to advise the Chair of the group.
- Highways Warden /** 19: Mr Stevens volunteered to act within this role and there being no other willing volunteers, he was duly appointed. The Clerk was asked to advise KierWSP.
- Planning Issues:** 20: Planning Committee Comments  
a) No plans had been circulated since the April Meeting.
- 21: East Northamptonshire Council Decisions  
a) **16 Whittlesea Terrace** Variation to Conditions 15/00410/VAR **Approved**
- 22: New Planning Applications  
a) **20 Mill Road** 15/0847/FUL **Rear extension**. Councillors noted that this was similar to the neighbouring properties and agreed that **No Objections** would be raised.  
b) **Land at The Leys**. 15/00811/FUL **Demolition of garages and construction of Maisonette and 2x pairs of semi detached**. The Council had no objection in principle to the design of the Maisonette; although whilst parking was provided on road parking used by present residents would be lost as a result. **Objection** was raised to the two pairs of Semi detached properties due to the lack of parking, loss of existing on road parking, poor access (from High Street) and potential overdevelopment of the site. Additionally the council requested that S106 funding should be used to improve the junction of Whittlesea Terrace and Club Lane, that construction takes place within normal working hours and that consideration should be given to giving priority to Woodford residents when allocating tenancies. It was also essential that adequate provision for garaging be provided to current garage tenants.
- 23: Other Planning Matters  
a) None
- New Correspondence:** 24: **District Council Election**. Following the District Elections of 7<sup>th</sup> May Mr Dudley Hughes was elected to represent Woodford and The Addingtons, polling 814 votes. Mr Garnham polled 419 votes. Overall turnout 73.1%.
- 25: **Pensions Regulator**. The Pensions Regulator had written requesting a formal contact address for pensions information. The Parish Council will be required to implement pension for relevant employees by 1 July 2016.
- 26: **Lamp o/s 111 Mill Rd**. E.on had made a temporary repair to this lamp but advised that the unit needed to be replaced at a cost of £320. To be added to agenda next month.
- 27: **Village Green cutting**. A complaint from Mr Bester regarding the long grass around the trees in the High street was read out. The Clerk was asked to respond that the grass would be cut once the daffodils had died down and when the area was clear of vehicles.

<b>Finance:</b>	<b>Account balances brought forward</b>		
	Current Account		£1,097.24
	Interest Account		£3,304.81
	<b>Plus</b>		<b>£4,402.05</b>
	Precept (50%)		£7,300.00
	HCC Highways (grant for verges)		£442.65
			<b>£12,144.70</b>
	<b>Less</b>		
	960 Mr P Bird Clerk Salary (tax code change)	£345.00	
	961 Mrs D Bosworth Litter Picking	£57.25	
	962 E.on. New Lamps Alledge Drive	£2,832.00	
	963 E.on Power 1 month	£218.33	
	964 Mr D Cullum Grass cutting	£72.00	
	965 Mr D Cullum Fuel	£23.12	£3,547.70
	<b>Balance Carried forward</b>		<b>£8,597.00</b>

- 28: Mrs Robinson proposed, Mr Chapman seconded, and it was unanimously agreed that the above accounts be settled.
- 29: The Clerk drew attention to the fact that one of the mercury lamps had not been replaced in Alledge Drive at the expense of the one sodium lamp in the road. Clerk to write to E.on expressing dissatisfaction.

**To Review Pay of Litter Picker, Groundsman and Clerk:**

- 30: **Groundsman.** Following discussion Mr Sharples proposed, Mr Mearns seconded and all but one in agreement that the grounds-man's wage should increase to £7.70 per hour
- 31: **Litter Picker.** It was proposed by Mr Sharples / seconded by Mr M Vaughan and unanimously agreed that the litter picker's hourly rate should increase in line with the National Minimum Wage in October (effective from October) to £6.70 per hour.
- 32: **Clerk.** (The Clerk withdrew from the meeting.) Mr Sharples proposed that the Clerk's wage should increase by 3%. This was seconded by Mr M Vaughan and unanimously agreed by those present (Gross wage now £295)

**Agree Co-option Process for vacant positions:**

- 33: Councillors discussed the co-option process and agreed that the vacancies be advertised and that all interested parties should contact the Clerk by 6.00pm on Monday 15<sup>th</sup> June in order to be considered for one of the vacant positions.

**Addition of a Twitter Account to Website:**

- 34: The Clerk requested permission to add a Twitter Account to the parish website. There being no cost involved Councillors were in agreement. The Clerk advised that the account would be actively reviewed and if abused would either be withdrawn, or the abuser blocked.

**Matters raised at Annual Meeting**

**Any other Business:**

- 35: None.
- 36: The Clerk mentioned that the street lamp in Newtown / Constable Walk was out of action due to a damaged wooden pole. It was likely a new lamp would need to be installed and power lines re-routed comprising underground feeds. The land however, was classed as privately owned and Western Power were trying to ascertain the owner.

There being no other business the Chairman declared the meeting closed at 9.35pm.

Signed

Dated