

**Minutes of a meeting of Woodford Parish Council held on Tuesday 19<sup>th</sup> April 2016 in the vestry of the Baptist Church, Rose Terrace, commencing at 7.30pm**

- Present:** Mr P Bird (chair), Mr N Chapman, Mrs J Hathaway, Mr M Hurst, Mr J Mead, Mr B Mearns, Mrs S Robinson, Mr D Stevens, Mr I Vaughan, Mr M Vaughan.
- In attendance:** Mr Tony Gent, Cricket Club. Mr R Goodband, Mr P T Bird (Clerk)
- Apologies for absence:** Mrs A Fothergill, Mr M Hackney, Mr D Sharples, Police, Cllr D Hughes (ENC) and Cllr S Hughes (NCC)
- Minutes of last meeting:** The minutes of the March Parish Council meeting having been circulated, were agreed as a true record by those present. Those present unanimously agreed that the Chairman sign them as such.
- Police Report:**
- 1: **Crime.** The Police had reported that no crime figures for March were available due to a technical error.
  - 2: Crime for February included two violent offences and one burglary (other).
  - 3: **JAG Meeting.** Mr M Vaughan informed that the JAG meeting was continuing with speeding and parking obstructions as their priorities.
  - 4: **SID Data.** The Clerk reported technical difficulties with the equipment, however, hoped to rectify matters shortly.
- Comments from Electors:**
- 5: **Cricket Club.** Mr Gent, representing the newly formed Cricket Club spoke of the newly formed recent history and their need for a home ground. An application for funding from landfill tax was nearing completion and the Club sought a letter of support from the Parish Council to endorse their application. After a series of questions and answers those present were unanimous in their support for the club. The Clerk was asked to write an appropriate letter.
- Cllr D Hughes Comments:**
- 6: Cllr Hughes was not present
- Cllr S Hughes Comments:**
- 7: Cllr Hughes was not present
- Matters arising from the minutes:**
- 8: **Lamp – Constable Walk.** The location for the lamp had been agreed with E.on and the lamp would be installed imminently.
  - 9: **Defibrillator.** The Defibrillator is still awaited.
  - 10: **Litter Pick.** The Litter Pick took place on 9<sup>th</sup> April and a free drink and half price meal were enjoyed by all at the Pickwick Tearooms, Manor Farm.
  - 11: **Overgrown Hedge.** The Clerk's letter to residents at Fairy Hill, Church Green was read out.
  - 12: **Parking in Mill Road.** The Clerk's letter to KierWSP was read out requesting the feasibility of improved parking in Mill Road and also improvements to the road edge.
  - 13: **Verge in Thrapston Rd.** The Clerk had written to Cllr S Hughes re the overgrown hedge / verge in Thrapston Road.
- Planning Issues:**
- 14: East Northamptonshire Council Decisions
    - a) **Garages opposite 12 The Leys** – Two maisonettes and four, two bedroom properties. 15/00811/FUL **Approved.**
  - 15: New Planning Applications
    - a) **84 High Street** 16/00390/LBC Internal alterations, replacement windows, flat roof to rear. **No objection.**
    - b) **Premises opposite Woodford Mill.** 16/00311/FUL Two Storey Extension. **No Objection.**
  - 16: Other Planning Matters
    - a) None
- New Correspondence:**
- 17: **Maintenance of Churchyard.** A letter from St Mary's Church highlighted a deficit between the cost of maintenance and income from memorials etc. of £2,659. Those present acknowledged a donation was not made last

- year and Mr Chapman proposed the sum of £500, seconded by Mr Stevens and agreed by all present.
- 18: **Fallen Tree.** Mr Stevens advised that a tree had fallen across Bakers lane from the rear of one of the new properties. The Police had attended and Mr Brett (Bakers Lane), had cut the tree up and removed it to the Scout headquarters and at a later date to the tip, but incurred a charge in doing so. The question was raised whether Mr Brett could be reimbursed by the Parish Council. The Chairman advised that unauthorised expenditure can never be reimbursed, and the cost should be borne either by the tree owner (resident) or the Highways Authority. The Clerk was asked to write to Mr Brett to thank him for his community spirit in clearing the tree to allow Bakers Lane to remain open.
- 19: **Wedding Parking.** A request from a Mr Dallimore had been received for suggestions for wedding parking on 5 August. Councillors suggested that the edges of Church Green could be used in Rectory Lane and Church Green, or the Green itself with care, alternatively Mr Burnham's farm might be a possibility. The Clerk was asked to respond with the three options and point out that if the Green was chosen then the parking should be marshalled.
- 20: **Telephone Box.** The Clerk reported that one of the panes of glass in the kiosk had been broken. He had cleared the broken glass from the outside but was unable to access the kiosk as the door was stuck shut. Mr Chapman agreed to attend.
- 21: **Woodford Ward Housing Needs.** A report outlined the need for smaller properties within the Woodford Ward rather than the number of larger properties presently being constructed. The report took no account of planning permissions awarded since March 2015; as a result the two single bedroom properties and four double bedroom properties subject to planning application were not included within the report. As a result the statistics upon which the conclusions were drawn were irrelevant.
- 22: **Ground Maintenance Contract.** ENC had provided updated plans showing the areas maintained within the "verges contract".
- 23: **Audit – 2015/16.** The Audit date had been set as 4 July so would need to be internally audited and approved by the Council by the June meeting.
- 24: **Motor-cross.** The Clerk had received complaints about parking on Thrapston Road at the Motocross Event on 3<sup>rd</sup> May, in contravention of the lease agreement. The complainant had been almost knocked off his motorcycle whilst passing the parked vehicles by oncoming traffic. The Clerk had contacted the Police requesting warning signs to be installed. Following communication with the organisers, heavy rain overnight prior to the event meant that whilst competitors were accommodated within the site it was deemed unsafe for spectators; as a result they were requested to park on the road. The organisers had postponed their event of May 1<sup>st</sup> to August 28<sup>th</sup> and would post marshals outside the site to prevent on road parking. The organisers had offered their apologies for not monitoring the situation.
- 25: **Parish Enhancement Gang.** (Councillors consulted by email) Cleaning village signs, clearing vegetation from footpaths in West Street, repairs to signs in Mill Road, trim grass at ford, fill potholes near Club Lane / High Street, blocked gullies at 73 and 83 High Street.
- 26: **Playground Inspection.** Wicksteed had offered to carry out safety inspections at the playground at a cost of £45. This was agreed by all.

**Finance:****Account balances brought forward**

Current Account	£3,368.68
Interest Account	£6.03
	<b>£3,374.71</b>
Plus	
Cancelled cheque	£30.00
Interest	.02
<b>Year End Balance 31 March 2016</b>	<b>£3,404.73</b>
Plus	

Cllr Empowerment Fund (D Hughes)		£580.00	
<b>Less</b>			<b>£3,984.73</b>
025	Mr P Bird Clerk	£295.00	
026	Mrs D Bosworth Litter Picking	£86.40	
027	Mr D Cullum (Grounds Maintenance 2 mths)	£148.00	
028	E.on Lighting Maintenance	£306.49	
029	Came & Co	£510.16	
030	Mr D Cullum (Fuel)	£26.23	
031	ENC (Verge Cutting – March)	£216.96	
DD6	Opus Energy	£313.42	£1,902.66
<b>Balance Carried forward</b>			<b>£2,082.07</b>

27: The Clerk reported that the donation to the Police had been cancelled at the request of the Police due to processing difficulties.

28: Mrs Robinson proposed, Mr Chapman seconded, and it was unanimously agreed that the above accounts be settled.

**Report from  
Highway  
Representative**

29: Mr Stevens reported that despite requesting a centre line between Woodford and Great Addington some months ago there had been no progress made with KierWSP.

30: The Line markings at Daventry Close were being considered for realignment, and appropriate markings at the old Bus Stop in the High Street had been agreed, although not scheduled.

**Access to Greenway**

31: Mr Stevens reported that an initial costing for the link to the Greenway was in the region of £63,000. This would include the cost of diverting the line of the bridleway on the Definitive Map to reflect the present permissive route presently used. SITA would possibly be able to fund up to £50,000. Funding for the shortfall would need to be identified and also the 11% "release fee" for the £50,000 would need to be found.

32: Additionally funding for the recoverable VAT would also need to be found. A brief discussion took place regarding the cost and the number of persons requesting the improved surface within the Village Plan Survey.

**Any other Business:**

33: **The Doctor's Surgery.** The Doctors' Surgery was understood to be introducing an appointment system from 9<sup>th</sup> May. The Clerk was asked to write to the Spinneybrook Practice Manager to request further details.

34: **Highfield.** It was noted that the grass on the Ring in Highfield was not being cut as frequently as in previous years.

35: **Motorcyclists in Addington Road.** A number of persons had been racing motorcycles and quad bikes during recent weekends. The Clerk was asked to refer to the Police.

36: **Annual Meeting.** The Chairman reminded those present that the Annual Parish Council Meeting would be preceded by the Annual Parish Meeting, starting at 7.00pm.

There being no other business the Chairman declared the meeting closed at 9.20pm.

Signed

Dated