

**Minutes of a meeting of Woodford Parish Council held on Tuesday 21<sup>st</sup> June 2016 in the vestry of the Baptist Church, Rose Terrace, commencing at 7.30pm**

- Present:** Mr P Bird (chair), Mr N Chapman, Mrs A Fothergill, Mr M Hackney, Mrs J Hathaway, Mr M Hurst, Mr J Mead, Mrs S Robinson, Mr D Sharples, Mr D Stevens, Mr I Vaughan, Mr M Vaughan.
- In attendance:** Mr P T Bird (Clerk)
- Apologies for absence:** Mr B Mearns, Police, Cllr D Hughes (ENC) and Cllr S Hughes (NCC).  
The Chairman read out a letter from Mr Mearns advising of his resignation as a Parish Councillor. The Clerk advised that the email had been acknowledged and the Returning Officer informed. The deadline for requesting an election would be 8<sup>th</sup> July. Councillors agreed that if an election was not requested then the Co-option would take place at the August meeting and this should be reflected in any advertisements.
- Minutes of Annual Parish meeting:** The minutes of the Annual Parish meeting having been circulated, were agreed as an accurate record by those present. It was unanimously agreed that the Chairman sign them as such. These minutes would be reviewed at the next Annual Parish Meeting, May 2017).
- Minutes of last meeting:** The minutes of the Annual (May) Parish Council meeting having been circulated, were agreed as a true record by those present. It was unanimously agreed that the Chairman sign them as such.
- Police Report:**
- 1: Crime recorded by the Police in May comprised one theft and three acts of violence.
  - 2: Councillors requested that motorcycle nuisance and parking on junctions in Woodford should be referred as issues to the forthcoming JAG meeting.
  - 3: If the opportunity to question the new PCC arose, the subject of Rural Crime should be raised.
  - 4: "Electronic" boxes had been fixed to street lamps in Mill Road and opposite Eady's Row. Their function was not known, despite querying with the Police or Highways.
- Comments from Electors:**
- 5: No members of the electorate were present.
- Cllr D Hughes Comments:**
- 6: Cllr Hughes was not present
- Cllr S Hughes Comments:**
- 7: Cllr Hughes was not present
- Matters arising from the minutes:**
- 8: **Grass in High Street.** The grass in the High Street had been cut by the groundsman but he was concerned about the amount of loose stone in the area which the machinery tended to pick. Clerk requested to obtain a quotation for spraying the area in question.
  - 9: **Street Doctor.** The Clerk advised he had reported the potholes, overgrown verges etc to street doctor.
  - 10: **Greenway letter.** The Clerk's letter to ENC re support for a link to the Greenway as discussed at the last meeting was read out.
- Planning Issues:**
- 11: East Northamptonshire Council Decisions
    - a) None
  - 12: New Planning Applications
    - a) **4 Club Lane.** Removal of hedge new fence 16/00971/FUL. **No objection.**
  - 13: Other Planning Matters
    - a) ENC advised that no plans had yet been submitted for Change of Use of the Prince of Wales, or development of the car park.
- New Correspondence:**
- 14: **Access to Bakers Lane.** Correspondence from Mr Jackson asked whether the Council could contact the Scouts on his behalf regarding the blockage

- caused by vehicles waiting outside the scout hut and blocking access to the road for pedestrians.
- 15: **Library Service.** The library service had been reviewed and would now call at Mill Road only on third Wednesday of each month between 10.40am and 11.00am. The review was based on usage from interviewing regular users.
- 16: **Tree on Back Green.** Mr Pengelly of Rosary Cottage had written requesting the large tree in front of his property be trimmed. Councillors agreed that the lower branches (up to about two metres) be removed. Clerk to check with tree warden due to location within conservation area and advise resident of proposed action.
- 17: **Picnic Table at Mill Rd / Kettering Rd.** A letter from a Mr Bosworth suggested that a picnic table, bench, litter bin etc. The idea was not completely discounted however, there were a number of practicalities which would need to be addressed, including ownership of land, future maintenance and ongoing maintenance costs. Clerk to inform Mr Bosworth, and investigate issues.
- 18: **Flood Investigation Report – Paddocks.** An independent flood investigation report had been received regarding flooding in Windmill Close in January and March. Water runoff from surrounding fields had caused flooding to a number of gardens and garages. The report suggested that mitigating action taken by some residents had increased the flooding of others which was worsened by the ditch in the neighbouring field being blocked. The consultants had investigated ENC to investigate as such matters should have been addressed by planning conditions. Mr Hackney advised that the Building Control role had not been carried out by ENC, but by a third party. Clerk to advise the report author. The role of the Parish Council at present was that of liaison between residents and authorities, and when required adding pressure to bring some resolution.

**Finance:****Account balances brought forward**

Current Account	£9,185.13
Interest Account	£6.05
	<b>£9,191.18</b>

**Less**

037 Mr P Bird – Clerk	£320.00	
038 Mrs D Bosworth – Litter Picker	£115.20	
039 Mr D Cullum – Groundsman	£153.60	
040 E.on Light – replacement lamp Constable Wk	£696.00	
041 The Post Office (HMRC)	£55.40	
042 Mr D Cullum – Fuel Reimbursement	£28.12	
DD7 Opus Energy Lighting Power	£257.81	£1,626.13
		<b>£7,565.05</b>

**Balance Carried forward**

- 19: Mr Mead proposed, Mr Chapman seconded, and it was unanimously agreed that the above accounts be settled.
- 20: The Clerk circulated a statement of expenditure against budgets. It was agreed that such a document should be circulated every quarter.

**Accounts Year Ending March 2016:**

- 21: The Accounts for the financial year ending in March 2016 were discussed and having been audited by the internal auditor were proposed for acceptance by Mr Mead and seconded by Mr Hurst and unanimously agreed by Councillors present.
- 22: The Annual Governance Statements were agreed unanimously and the Chairman completed and signed the document with full approval of those present.

**Report from Highways Representative:**

- 23: Mr Stevens reported that he had not heard from Mrs Barnwell re Highways issues and suggested a formal letter be sent from the Council. Items outstanding included line-marking in the village, centre line between Woodford and Great Addington, remarking Daventry Close, next gateway,

bus stop marking in High street, new school warning sign. An implementation date should be requested. Furthermore it was agreed a copy be sent to Cllr S Hughes.

24: Mr Stevens had made representations on behalf of the footpath warden to have PE5 cleared of fallen oilseed rape.

**Link to Greenway:**

25: Mr Stevens reported that conversations had taken place with Mr Chalker (Glebe Farm) and this route was potentially more viable (due to length and cost) than the route to the Greenway via the east end of Church Street. He would provide a full report to the next meeting.

**Fencing around War Memorial:**

26: Mr Sharples suggested some form of safety fencing around the memorial during the fete and the visit of the fair. It was agreed the Clerk obtain three quotations, and order if a price below £100 could be achieved. Mr M Vaughan advised he had a contact in a Kettering Hire shop – Clerk to liaise. Delivery should on 8th July and collection on 18<sup>th</sup> July.

**Any other Business:** 27: None.

There being no other business the Chairman declared the meeting closed at 9.10pm.

Signed

Dated