

Minutes of the Annual Meeting of Woodford Parish Council held on Tuesday 16th May 2017 in the vestry of the Baptist Church, Rose Terrace, commencing at 7.50pm

- Present:** Mr P Bird (chair), Mr N Chapman, Mrs A Fothergill, Mr M Hackney, Mrs J Hathaway, Mr M Hurst, Mrs S Robinson, Mr D Sharples, Mr D Stevens, Mr I Vaughan, Mr M Vaughan.
- In attendance:** Mr P T Bird (Clerk)
- Apologies for absence:** Mr G Banham, Cllr D Hughes, Cllr S Hughes
- Minutes of last meeting:** The minutes of the April Parish Council meeting having been circulated, were agreed as a true record by those present. It was unanimously agreed that the Chairman sign them as such.
- Police Report:**
- 1: A letter from Inspector Lyon was to hand advising that the Police would no longer routinely attend Parish Council meetings. Councillors considered that as a Police officer had only attended meetings twice since August 2013 the routine attendance had ceased a long time ago. More concerning was the lack of visible Policing in Woodford and the continued lack of feedback either to meetings or through the Clerk as had occurred until the Thrapston PCSOs were relocated in summer 2016. The Clerk was asked to write to Inspector Lyle expressing the Council's views and copy the letter to PCC Mold.
- Comments from Electors:**
- 2: No electors were present.
- Cllr D Hughes (ENC) Comments:**
- 3: Cllr Hughes was not present.
- Cllr S Hughes (NCC) Comments:**
- 4: Cllr Hughes was not present.
- Matters arising from the minutes:**
- 5: **Rubbish Collection from Fair.** The Clerk had written to ENC requesting a quotation, but a response was still awaited.
 - 6: **Grass in High Street.** A quotation had been received to spray the grass off in the High Street. Councillors asked that the Clerk write to Mr Bester advising this was the favoured option.
 - 7: **Greg's Fish and Chips.** The Clerk's congratulations letter to Mr Boast was read out.
- Election of Chairman:**
- 8: Mr Bird thanked Councillors for their support over the past twelve months and stood down from the position of chair. Nominations for the position of Chair were sought and Mr Bird was proposed by Mr Hurst, seconded by Mr Hackney and there being no further nominations, all Councillors present being in favour, and Mr Bird being willing, Mr Bird was duly elected as chairman for the forthcoming year.
- Election of Vice Chairman:**
- 9: Nominations for the position of vice chairman were sought and Mrs Hathaway proposed Mr Ivor Vaughan be elected as Vice Chair. This was seconded by Mr Hurst. There being no further nominations and all in agreement, Mr Vaughan being willing to be vice chairman was duly elected.
- Planning Issues:**
- 10: East Northamptonshire Council Decisions
 - a) **7 High Street** 17/00492/REM. Construction of dwelling to rear. **Withdrawn.**
 - 11: New Planning Applications
 - a) None
 - 12: Other Planning Matters
 - a) None
- New Correspondence:**
- 13: **Daffodils on Village Green.** The Jubilee Group had written advising that they no longer had the manpower / capabilities to clear the daffodils on

the green once they died down each year. Councillors asked that the Groundsman cut them down from 2018.

- 14: **Mobile Library Service.** The Library service would visit Woodford on the third Wednesday of each month, visiting Mill Road between 10.40 and 11.00am.

Finance:

Account balances brought forward

Current Account	£1,202.26
Interest Account	£6.05
	£1,208.31

Plus

Precept	£8,250.00
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Less

2099 Mr P Bird Clerk	£320.00	
2100 Mr D Cullum – grass-cutting	£102.40	
2101 Mr D Fuel reimbursement	£28.38	
DD19 Opus Energy lighting power	£293.04	£743.82
		£8,714.49

Balance Carried forward

- 15: Mr M Vaughan proposed, Mr Stevens seconded, and it was unanimously agreed that the above accounts be settled.

To Review Pay of Litter Picker, Groundsman and Clerk:

- 16: **Groundsman.** Following discussion Mrs Fothergill proposed, Mr Hurst seconded and all in agreement that the grounds-man's wage should increase to £8.30 per hour.
- 17: **Litter Picker.** The Litter Picker's wage was based upon the National Living Wage. This had increased from 1 April to £7.50 and it was unanimously agreed that this increase be paid to Mrs Bosworth.
- 18: **Clerk.** (The Clerk withdrew from the meeting.) Mr Stevens proposed that the Clerk's wage should increase to £335. This was seconded by Mr M Vaughan and unanimously agreed by those present.

**Highway Warden's Report:
Co-option of Parish Councillor:**

- 19: Mr Stevens had no further comments.
- 20: One application for the vacancy had been received from Mr A Sharkey of Church Street (having been unsuccessful in the last co-option process). It was unanimously agreed that Mr Sharkey be co-opted to the Council with effect of the June Parish Council Meeting.

Fallen Street Lamp Rose Terrace:

- 21: P152 lamp in Rose Terrace had recently fallen over. The Clerk had arranged the making safe of the supply and the removal of the lamp. A quotation of £988 had been obtained to replace the lamp. LED lamps were now the same price as compact fluorescent lamps. Mr Stevens proposed, Mr Chapman seconded that the lamp be replaced with an LED style lamp. All agreed. The Clerk had also obtained a quotation to structurally test the remaining lamps, and was asked to identify lamps of a similar age for testing.

Replacement of: Mercury Lamps:

- 22: Quotations had been received to upgrade the remaining seven mercury lamps within the village. The cost was prohibitive to carry out the task of replacing all lamps within one year, £680 per lamp, consequently Mrs Fothergill proposed that only the lamp in Pound Lane be upgraded initially. Seconded by Mr Hackney; and that subject to budget availability the remaining lamps to be considered later in the year. All in agreement.

Adoption of Lamps in Paddock Rd and Windmill Close:

- 23: Certificates relating to the lamps in Windmill Close and Paddock Rd had been received and the Clerk advised he had inspected the lamps and all were in working order. The County Council were understood to be adopting these two roads and the Parish Council were now being requested to adopt the lighting. Mrs Fothergill proposed and Mrs Hathaway seconded the proposal and all were in agreement. The Clerk was asked to follow up with the lighting maintenance team and also the

power supplier.

**Appointment of
Internal Auditor:**

24: The Clerk advised that Ms S Davies was willing to continue in the role of Internal Auditor, consequently Mr M Vaughan proposed, Mr Stevens seconded and all agreed that she be appointed. Clerk to advise.

**Items from Parish
Meeting:**

25: No matters were brought forward from the Parish Meeting.

Any other Business:

26: **Gravel spilling onto footpath, High Street.** Mr Sharples expressed concern that gravel from recently created driveways on the High Street between Newtown and Mill Road was frequently being transferred to the pavement where it could become a trip / slip hazard to pedestrians. The Clerk was asked to write to the residents reminding them that they could be liable for any injuries sustained by pedestrians.

There being no other business the Chairman declared the meeting closed at 9.15pm.

Signed

Dated