

Minutes of a meeting of Woodford Parish Council held on Tuesday 20th June 2017 in the vestry of the Baptist Church, Rose Terrace, commencing at 7.30pm

- Present:** Mr P Bird (chair), Mr G Banham, Mr N Chapman, Mrs A Fothergill, Mrs J Hathaway, Mr M Hurst, Mr J Mead, Mr A Sharkey, Mr D Sharples, Mr D Stevens, Mr I Vaughan and Mr M Vaughan.
- In attendance:** Mr P T Bird (Clerk)
- Apologies for absence:** Mr M Hackney, Mrs S Robinson, Police, Cllr D Hughes (ENC) and Cllr S Hughes (NCC)
- Signing of Declaration:** The Chairman welcomed Mr Andrew Sharkey to his first meeting. Mr Sharkey signed his Declaration of Office.
- Minutes of the Annual Parish Meeting:** The minutes of the Annual Parish meeting having been circulated, were agreed as an accurate record by those present. It was unanimously agreed that the Chairman sign them as such. (These minutes would be reviewed at the next Annual Parish Meeting, May 2018).
- Minutes of last meeting:** The minutes of the May Parish Council meeting having been circulated, were agreed as a true record by those present. It was unanimously agreed that the Chairman sign them as such.
- Police Report:**
- 1: Mr M Vaughan reported that there was a forthcoming Conference Call and that he would raise speeding issues again and also obtain views of other Councils regarding Police Attendance at Council Meetings.
 - 2: The Clerk had received information via Social Media (from the Police) that there had been four vehicle crimes in Woodford in the past few days.
 - 3: The Clerk's letter to Inspector Lyon was read out. No reply as yet.
- Comments from Electors:**
- 4: No members of the electorate were present.
- Cllr D Hughes Comments:**
- 5: Cllr Hughes was not present
- Cllr S Hughes Comments:**
- 6: Cllr Hughes was not present
- Matters arising from the minutes:**
- 7: **Gravel on Footpath in High Street.** Letters had been sent advising residents that whilst not a Council matter there could be a liability on the property owner if injury occurred.
 - 8: **Grass in High Street.** The Clerk had written to Mr Bester, who had requested that the grass in question not be killed off, advising he would cut it himself.
 - 9: **Dog control. Children's Playgrounds.** The Clerk had advised ENC that the Council supported the proposal to ban dogs from children's play areas.
 - 10: **Woodford Feast.** Thrapston Town Band had advised that they had insufficient members to come and play at Woodford this year. Mr M Vaughan requested they be asked sooner rather than later, to play next year.
 - 11: **Fair Rubbish.** Veolia had failed to come forward with a price. ENC would charge approximately £3.00. The clerk was asked to explore other options, but advise Mr Bugg that clearance of any rubbish left would be charged at cost this year.
 - 12: **Street Lighting.** An order had been placed with E.on for a replacement lamp in Rose Terrace and also Pound Lane.
 - 13: **Street Lighting –The Paddocks.** Notification had been received that the Paddocks streets had formally been adopted by NCC and the lamps by Woodford PC from 9 June. The Clerk had sent the updated inventory to Western Power to calculate the latest power usage volumes, which would then be forwarded to E.on (Maintenance) and Opus (power).
 - 14: **Street Lamp Integrity.** The Clerk was reviewing records to try and find lamps of the same age as the Rose Terrace lamp which failed. To date only three had been identified as being the same age.

Planning Issues:

- 15: East Northamptonshire Council Decisions
 a) **The Dukes Arms, High Street.** Replacement windows. **Permitted**
- 16: New Planning Applications
 a) **20 Thrapston Road.** Rear and Side extension. **No Objection**
 b) **Land to rear of 7 High Street.** Construction of dwelling. It was noted that all of the objections raised by the Council in the previous application had been addressed. **No Objection** was raised subject to the visibility splays and the length of the driveway (with no passing places) being compliant with planning law.
 c) **21 Paddock Road** Rear extension. **No Objection**
 d) **Land at 3A DeCapel Close** (Club Lane) Construction of Dwelling. It was noted the strengthen retaining wall was now detailed within the application. **No Objection** so long as every effort is made to keep Club Lane open during construction of footpath, and the street lamp is moved at the expense of the developer if required.
 Mrs Hathaway declared an interest and took no part in the discussions relating to this application (resident of neighbouring property)
- 17: Other Planning Matters
 a) None

*** Declaration of Interest ***

New Correspondence:

- 18: **Barriers around War Memorial.** The Clerk advised that he had obtained a quotation for barriers around the war memorial for the 7th to 17th July at the same cost as last year. Unanimously resolved that the order be place. (£86.40).
- 19: **Primark Lorries turning in Alledge Drive.** HGVs were once again turning in Alledge Drive. Correspondence was to hand from Mr Spaughton who had also met with a representative from Primark. Councillors suggested that Primark should review their signage and also the possibility of a distinct postcode from the Islip Furnace Site to aid drivers. The Clerk was asked to write to Primark expressing the Council's concerns and also point out the continued use of Thrapston Road by HGV vehicles was damaging the road structure. The letter should be copied to ENC / NCC Highways and local Councillors.
- 20: **Parish Path Warden Scheme.** Mr Lindsay had tendered his resignation as Parish Path Warden citing lack of support from the Right of Way team as the main reason. The Clerk was asked to thank him for his endeavours, and also to follow up with the RoW team what support was actually now on offer to Parish Councils.

Finance:

Account balances brought forward		
Current Account		£8,708.44
Interest Account		£6.05
Plus		
VAT Refund 2016/7		£1,790.30
		£10,504.79
Less		
2102 Mr P Bird – Clerk	£335.00	
2103 Mrs D Bosworth Litter Picking	£240.00	
2104 Mr D Cullum Groundsman	£119.60	
2105 The Post Office (HMRC)	£81.00	
2106 E.on Lighting (Lamp Rose Paddock)	£396.00	
2107 Mr D Cullum Fuel Reimbursement	£28.06	
DD20 Opus Energy Lighting Power	£275.93	£1,475.59
Balance Carried forward		£9,029.20

- 21: Mr Banham proposed, Mr I Vaughan seconded, and it was unanimously agreed that the above accounts be settled.

Accounts for year ending March 2017:

- 22: The Accounts for the financial year ending in March 2017 were discussed and having been audited by the internal auditor were unanimously approved by Councillors present.
- 23: The Annual Governance Statements were agreed unanimously and the

Chairman completed and signed the document with full approval of those present.

**Report from
Highways Warden:
Link to Greenway:**

- 24: Mr Stevens had no comments re Highways.
- 25: The Clerk reported that a response from Sport England still had not been received.
- 26: Mr Stevens reported that he and the Clerk had met with the landowner and had agreed a revised width to the footpath (subject to Council agreement). The land owner had however, agreed to cover implement at his cost the installation of the first 100 metres or so past his farm. A preliminary meeting had also taken place with the preferred contractor, who had now re-costed the scheme resulting in a substantial increase. Further discussions would take place once the funding situation was finalised.
- 27: Mr Stevens suggested that the footpath improvements should be referred to as a partnership between the Parish Council and Glebe Farm. This was agreed by those present.

Any other Business:

- 28: **Sign to Church.** Mrs Fothergill requested an update. The Clerk advised that due to the cost of the installation (quoted £650 November 2016) this was way beyond the Council's budget. The Clerk was asked to write to the PCC explaining the situation.
- 29: **Defibrillator.** It was reported that the defibrillator had been used recently. The Clerk advised that EM Ambulance Trust had advised and he had subsequently checked the equipment and had requested it be relisted as "available for use"
- 30: **Parking Restrictions, Highfield.** Mr Chapman requested additional double yellow lines be installed on the entrance to Highfield on the inside of the bend between Mill Road and West Street. Large numbers of vehicles parked on both sides of the road made it difficult to pass.

There being no other business the Chairman declared the meeting closed at 8.55pm.

Signed

Dated