

WOODFORD PARISH COUNCIL

Think Before You Park Scheme

1. Where a vehicle is parked and causing one of the identified offences, the yellow leaflet is to be completed and placed on the wind shield of that vehicle.
2. A photograph should be taken, showing the leaflet on the wind screen and the number plate.
3. The photograph should be emailed to <email address> by the person taking the photograph (photograph format should be .png or .jpeg)
4. Leaflet distributors are not to enter into protracted and potentially confrontational debates with drivers. If you receive intimidation and abuse that becomes excessive then leave the area and contact the Northamptonshire Police Contact Centre on 101.
5. Leaflets should not be handed out to another person use. Leaflets should only be obtained from the Parish Clerk.
6. Anyone wishing to help administer the scheme should register with the parish council and the Parish Council reserves the right to refuse a request to be a distributor. -
7. The Police will collate records and identify repeat offenders.
8. The Police will determine when it is appropriate to contact a vehicle owner.
9. The Police will provide periodic data on the scheme such as number of vehicle owners contacted so that the success of the scheme can be reviewed.
10. The Parish Council will not:
 - a. retain any records relating to the scheme,
 - b. receive any information from the Police with regard to individual incidents
 - c. carry out any investigations regarding individual vehicles